

**REACH Board of Directors Meeting
Minutes**

Wednesday November 15th 2017

Location: 1145 Commercial Drive, REACH

In Attendance: Jane Turner, Bill Hood, Neal Jennings, Karen Dean, Mike Ma, Colleen Fuller, Jim LeMaistre, Ruth Herman, Diana Day, Alice Munro, Piotr Mojkowski, Emma Macklem

Staff Representatives: Andrew Ho (Dental), Patricia Dabiri (MFC), Devika Krishnan (Admin), Lalya Wickremasinghe (Medical)

Regrets: Scott Clark

Others: Henry Yuen (Mgr. Finance), Geoffrey Trafford (Executive Director)

Acknowledgement that the meeting is taking place on unceded Aboriginal territory.

1) Introductions and welcome of new members

2) Approval of Agenda – Agenda amended and approved. **M/S/C**

3) Review of Minutes of October 4, 2017 Board Meeting – Approved. **M/S/C**

4) Business Arising – Reviewed.

5) Committee Reports

A. Executive : Minutes of November 6 and 9, 2017 received.

That Jill Kelly be removed from Vancity Credit Union as a REACH board member with signing authority. **M/S/C**

That Neal Jennings be added to Vancity Credit Union as a REACH board member with signing authority. **M/S/C**

That Colleen Fuller be appointed REACH’s representative to the BCACHC Board. **M/S/C**

That the draft letter from the President to the BCACHC be sent with the amendment that states REACH’s request that the matters raised be dealt with urgently. **M/S/C**

B. CRU Sub Committee: Report Received. Discussion re process of preparation. Presentation to be completed by end of November and meetings with organizations (asking for support) will be scheduled in January.

That the priority for REACH be the completion and presentation to government of the Global Funding Proposal developed over the last year. **M/S/C**

There was further discussion regarding the use of the actual CRU space. Geoff Trafford has had some preliminary discussions with First Nations Health Authority and MCFD. He will bring a written report on the space and the apartment rental to the December meeting as board members expressed some

urgency to fill the spaces.

C. Finance Committee: Minutes Received.

Neal Jennings reported on the Finance Committee matters. Quarterly reports were presented. Vancity has agreed in principle to extend our line of credit to \$225,000. Mortgage terms will be signed off in January when construction costs are paid off. Further updates and recommendations will be brought to the December board meeting.

That REACH adopts a financial accounting policy to amortize the new building over a period of 40 years. **M/S/C**

D. **New Building Committee:** No Report.

E. **Outreach Committee:** No Report.

F. **Program Planning and Evaluation:** No Report.

G. **Fundraising Committee:** No report.

H. **New Committee Memberships** – D. Day agreed to be on Finance and Fundraising Committees.

That Committee Membership be adopted as presented with the addition of D. Day. **M/S/C**

6) Executive Director's Report

Report presented on the following items:

1. Pharmacy
2. Dental
3. MFC
4. Medical
5. CRU space – requested Geoffrey Trafford give a report regarding the CRU space and the proposals for the use.
6. New Building – deficiencies & move progress.
7. Grand Re-opening ceremony

7) New Business

• **Announcements:**

1. The Pacific Association of First Nations women are doing a workshop on November 30th.
- Diana Day will be able to save 1 spot for a board member wanting to attend.

8) Adjournment

M/S/C

The public meeting was adjourned at 8:00 p.m.; there was an in-camera session.