

REACH Board of Directors Meeting
Minutes
Tuesday, May 12th 2020
Location: Video Conference

Call to order: 5:30 pm

Present: Colleen Fuller, Una Walsh, Jane Turner, Neal Jennings, Alice Munro, Bill Hood, Danielle Burch, Daniel Cook, Emma Macklem, Janette McIntosh, Kylie Ellis, Marian Dodds, Piotr Majkowski

Staff: Nicole LeMire (ED), Maho Okada (Minutes)

Staff Representatives: Wendy Redhead (Medical), Andrew Ho (Dental), Daisy Kler (MFC)

Regret: Afshin Jaber (Pharmacy)

1. Preliminaries

- Acknowledged that the meeting is taking place on unceded Coast Salish Territory.
- That the agenda be approved . M/S/C
- That the minutes from April 2020 be approved. M/S/C
- Check-in with meeting attendees. Each person shared update.

2. Executive Director's Report

- The Executive Director gave her report using the headers of the strategic priorities.
- Main focus during the past month continued to be supporting the community, patients and staff around COVID-19 pandemic.
- Currently working around phase 2 of the pandemic - preparing for staff and patients back to the centre while ensuring staff's safety and complying regulations/new operation guidance from relevant colleges and Work Safe BC.
- Food, income and housing security and shortage of PPE continue to be people's main concerns.

MOTION: That the Board reconfirms the Executive Director, Nicole LeMire, and the members of the Executive of the Board* have signing authority for the Canada Revenue Agency (CRA) *2020
Executive members are: Colleen Fuller, Neal Jennings, Jane Turner, Una Walsh M/S/C

3. Committee Reports

- a. Executive (Colleen Fuller) - Written report
 - Involvement of volunteers: REACH has a protocol to support and work with volunteers which all committees can utilize. Suggested that the Executive to review and draft a policy then work with committees to collect their feedback.
- b. Human Resources (Una Walsh) - No report
- c. Finance (Neal Jennings) – No report
- d. Outreach (Bill Hood) - No report

- e. PPEC (Danielle Burch) - Written report
 - An evaluation plan for the REACH UPCC was developed in consultation with a number of stakeholders. This evaluation is intended to be developmental and adaptive –it will be responsive to the changing priorities and needs of the UPCC and REACH. The evaluation plan is already being adapted to capture early learning related to the role and impact of UPCC/CHC in the time of COVID-19 pandemic.
- f. Fundraising (Jane Turner) – No report
- g. Covid-19 Ad hoc committee (Janette McIntosh) – Verbal report
 - The committee has met once a week to foster and support community by creating community pods, language mapping, listserv, and phone tree. These activities enable building the REACH membership.
 - The committee has requested the following:
 - i) Project summary presentation by the VCC students
 - ii) SFU community project partnership
 - iii) Promote wearing non-medical facemasks through REACH’s communication channel.
 - The board supports current approach to follow guidance from Vancouver Coastal Health. REACH will adopt and update information if wearing masks becomes mandatory.

MOTION: That the board endorse the recommendation of the Ad hoc Committee that SFU appoints REACH as a main partner of their community project. M/S/C

- h. Nominating/AGM (Emma Macklem) - Verbal report
 - The committee has confirmed who, on the list of Board members whose terms are up, will run again, and will work on recruiting new nominees.
 - AGM is scheduled in September. We should be prepared to host it online or through an alternative arrangement in case restrictions on large gatherings continue.
 - Janette has recently attended a virtual AGM, and will share insights gained from that experience with the committee.

- 4. **BC Association of Community Health Centre (BCACHC) (Piotr Majkowski) - Verbal report**
 - BCACHC has recently received \$1M in funding for its own operations and to enhance CHCs as it sees fit.
 - BCACHC has followed up with CHCs on how the stabilization program support fund was utilized. REACH has reported on activities and expenses.
 - The CHC policy was to be launch on May 14th, however the Ministry of Health has changed the scheduled event to a consultation.

MOTION: That the committee reports be accepted. M/S/C

- 5. **No new business**
- 6. **No announcement**
- 7. **Public session adjourned at 7:48pm**