

REACH Board of Directors Meeting
Minutes
Wednesday March 8th, 2017
Location: Kiwassa Neighbourhood Services

In Attendance: Jane Turner (Chair), Jill Kelly, Jim LeMaistre, Bill Hood, Colleen Fuller, Barry Morris, Scott Clark, Ruth Herman

Staff Representatives: Geoffrey Trafford (Executive Director), Pat Dabiri (Mgr. MFC), Henry Yuen (Mgr. Finance), Lloyd Purdy (Staff Rep.)

Regrets: Penny Street, Karen Dean, Mike Ma, Barbara Cameron

Preliminaries:

1) Approval of Agenda

Agenda is approved with the following amendments:

Sandi's retirement party and the next board meeting added under Announcements.

M/S/C

2) Review of Minutes

February 15th Board of Directors minutes are approved.

M/S/C

3) Business Arising

A. Review of VCH meeting agenda: Agenda reviewed.

4) Committee Reports

- **Executive and Governance:** No Report.
- **Outreach:** No Report.
- **New Building:** Verbal Report Received.

Geoff outlined delays and discussion points for his meeting with the contractors.

- **Finance:** Review of projected budgets; best and worst case received.
- **Human Resources:** Recommendations Received.

Recommendation one (1), as amended, approved:

“When an employee leaves REACH they should participate in an exit interview with at least one (1) supervisor and one (1) Board member present.”

M/S/C

Recommendation two (2) will be referred back to the HR Committee for further discussion and report back to the board.

M/S/C

- **Program Planning and Evaluation:** No Report.
- **CRU Sub Committee:** No Report.

5) Executive Director's Written Report

The following items were outlined in a written report:

1. Medical; panel sizes
2. Pharmacy
3. Outreach
4. Social Work/Counselling

6) New Business

- Announcements:
 - Sandi's retirement will be held on April 6th from 6:00PM-10:00PM.
 - Next Board meeting will be April 5th, 2017.

7) Break

The meeting was adjourned at 8:45 p.m.; there was an in-camera session with Vancouver Coastal Health.