

**REACH Board of Directors Meeting
Minutes
Wednesday, February 10th 2021
Location: Video Conference**

Present: Colleen Fuller, Jane Turner, Kylie Ellis, Una Walsh, Alice Munro, Bill Hood, Cyndia Cole, Emma Macklem, Janette McIntosh, Marian Dodds, Piotr Majkowski

Staff: Nicole LeMire (ED), Maho Okada

Staff Representatives: Andrew Ho (Dental),, Daisy Kler (MFC), Kateryna Kozynets (UPCC), Mahmood Aziz (Pharmacy), Wendy Redhead (Medical)

Regrets: Daniel Cook, Diana Guenther Amanda Abrams (Administration)

Call to order: 5:30 pm

- Check-in with meeting attendees.

Business meeting starts: 6:00 pm

1. Preliminaries

Acknowledged that the meeting is taking place on unceded Coast Salish Territory.

MOTION: That the agenda be approved.

M/S/C

MOTION: That the minutes from January 13th 2020 be approved with amendments.

M/S/C

2. Business Arising

Retreat Evaluation - Fill out the form and/or email feedback to Jane by Friday, February 26th.

3. Executive Director's Report – Written report

Today marks one-year anniversary of UPCC opening at a permanent site.

The number of Indigenous patients attached to our medical clinic continues to increase. UPCC started Indigenous self-identification and recorded 9 patients. REACH is planning to start offering specialized counselling to Indigenous patients by two Indigenous counsellors. Following last months' discussion, we're reinforcing to collaborate with other organizations.

Activities addressing Social Determinants of Health are well coordinated and going strong among all departments, as written in the report. It highlights harmonious and power of team work and what CHC stands for.

4. In Plain Sight <https://engage.gov.bc.ca/app/uploads/sites/613/2020/11/In-Plain-Sight-Full-Report.pdf>

Small group discussion of page 21-28 in the report took place and each person had an opportunity to share one sentence that is meaningful to you and explain why. It was suggested to email Jane to any feedback of this session.

5. Committee Reports

- a. Executive (Colleen Fuller)- Written report

MOTION: That the following motion be adopted in the board policy. Committees that wish to meet with staff should submit a request and the reason for it to the ED. The ED will discuss the request with the committee/chair and will not unreasonably deny the request.

“Unreasonable” may include a request that staff meet after work hours or during periods when staff may not have the time to meet with committees. **M/S/C**

MOTION: That the Board invite Niki Sharma to a meeting and that a subcommittee to be struck to develop an agenda for our discussion with her. **M/S/C**

MOTION: That the board ask the ED to find out what needs to occur in order to comply with government lobbying guidelines and report back to a subsequent board meeting. **M/S/C**

Colleen, Piotr, Emma are in the sub-committee which is tasked to look into a new lobbying legislation and come up with suggestions.

- b. Human Resources (Una Walsh) – Verbal report
Based on BDO’s market salary review, the ED and HR coordinator presented further recommendations to those positions which were suggested for adjustments in the report. The committee was full in support to the recommendations, and they were also supported by the Executive Committee. The adjustments will be applied to a coming year’s budget. The committee’s work on this project is considered completed.
- c. Finance (Kylie Ellis) – Written report
MOTION: That the terms of reference be amended under “Composition” by removing the reference to staff and by adding that community members may be members; and by removing the dangling “and” at the end of the policy. **M/S/C**

MOTION: That the policy 4.1 be amended by removing the term, “monthly”
Referral MOTION: That the Finance Committee find out institutional record why monthly reporting period was set and report back to the board. **M/S/C**

- d. Outreach (Bill Hood)- Written report
MOTION: In addition to the letter already written to Minister, Social Development & Poverty Reduction, that REACH publicly endorse the \$300 to live campaign. **M/S/C**
<https://www.300tolive.org/>

Outreach Committee outlined a list of discussion topics and ways moving forward. It was suggested that the board members who are representing at other organizations to refer back their activities to Outreach Committee.

MOTION: That this report was received by the board. **M/S/C**

- e. PPEC (Marian Dodds)- Verbal report
At the meeting, UPCC program evaluation consultants presented the update. Next survey is in the pipeline and it is agreed to diversify audience in order to get broader feedback. The committee will discuss possibility of other program evaluations.

Next meeting will include discussion and visioning of MFC and Public Health. Managers, Daisy and Pamela may join the meeting.

- f. Fundraising (Jane Turner) – No report

g. Nominating (Emma Macklem)– Verbal report

An open house is planned and everyone is invited. Emma will be sending an invitation. The committee reviewed and identified challenges and barrier mentioned at retreat; Robert’s rules, childcare compensation support to free participants’ time, and myth of having health care knowledge. It was suggested to share further thoughts the board may have with the committee.

MOTION: That the board accept the committee reports.

M/S/C

6. BC Association of Community Health Centre (BCACHC) (Piotr Majkowski)

- Working with PHAC on a direct solicitation to do work on vaccine hesitancy. Project will last two years and hopefully leverage the work done at CHCs.
- Working with MoH on preparing for Vaccine Roll Out. This is somewhat on hold as the supply issues continue. We have been informed that the roll out will be tightly centrally controlled.
- Continuing to work with new DoFP to develop CHCs. Most recently, working with Langley, who have experienced push-back from the Health Authority, despite wanting a CHC.
- Funding request currently sitting with MoH to provide temporary bridging funding for some CHCs that are waiting for funding from PCNs that are not yet established.
- The Board is getting ready to release its 5year Strategic Plan.
- Ongoing efforts to normalize CHC involvement in PCN planning process.
- Ongoing efforts to find new metrics other than attachment.

7. Announcements

Kylie is going to share an upcoming interactive introduction to Territorial Acknowledgements session information.

Marian will forward an international health development workshop information.

8. No New business

9. Public session adjourned at 8:18pm

10. In-camera session

The Board rose from the in-camera session and reported the following:

MOTION: That all staff, with the exclusion of physicians and non-salaried dentists, will receive an annual wage adjustment based on the annual rate of inflation according to the BC Consumer Price Index- effective April 1 of each year.

M/S/C