

**REACH Board of Directors Meeting
MINUTES
Wednesday, May 2, 2018**

Present: Bill Hood, Neal Jennings, Jim LeMaistre, Mike Ma, Emma Macklem, Alice Munro, Jane Turner

Staff representatives: Maria Botero, Patricia Dabiri, Wendy Redhead, Lloyd Purdy, Cecilia Vasquez, Barbara Wood, Nicole Lemire

Regrets: Scott Clark, Diana Day, Colleen Fuller, Ruth Herman, Piotr Majkowski, Una Walsh

Note: There was not quorum at the beginning of the meeting. No motions were passed until Mike Ma arrived.

1. Preliminaries

- a. Acknowledgement that this meeting is taking place on unceded Coast Salish territory.
- b. Agenda
 - Nominating committee was added to New Business;
 - A presentation on panel sizes and measurements will be made by Lloyd Purdy at 6:30 pm

Motion: *To adopt agenda as amended*

M/S/C

- c. Adoption of the Minutes – April 4th 2018. The minutes were not adopted due to lack of quorum and will be brought forward to the June Board meeting.

2. Business Arising

- a. Welcome to our new Executive Director, Nicole LeMire. Thank you to Interim ED, Barbara Wood.
- b. Naloxone training – Wendy Redhead reported that REACH nurse, Natalie Blair, did an excellent training for the medical team on naloxone. Wendy will ask Natalie if she is able to do a session for the Board meeting in June. Future community meetings will have to be coordinated with Natalie and Wendy to respect her clinical work. Groups should not be more than 10 people otherwise a second nurse will be needed. We will see what community interest exists and plan workshops accordingly.
- c. CRU Space – Barbara reported that our real estate agent, James Shandro, has asked us about a wellness spa that has expressed interest in the CRU. Board members were divided on whether or not this was a good fit for REACH. In the meantime, we will ask James to continue negotiations with the spa so we can judge the offer when we receive it.

- d. Fundraising – The fundraising committee has not met. According to the Board’s strategic plan from January 2018, as long as the committee is not functioning, the Board as a whole will take responsibility for fundraising. Jane asked if there was staff capacity for grant-writing. Patricia reported that REACH had paid for a 1 year subscription to Grant Advance, a foundation and grant database.

Presentation - Lloyd made a presentation on panel size, raising questions and concerns about this form of measurement for REACH given the number of complex patients we serve and the kind of health care we want to provide. Lloyd’s presentation will be sent around (though it is not for public sharing).

3. Committee Reports

- a. Executive and Governance Committee: Verbal Report – Jane Turner
BCACHC – The Executive nominated Colleen Fuller for the BCACHC Board. Jane and Nicole will attend the AGM on May 11.
Roots CHC – The Executive met with the committee working to establish a CHC in Surrey that will serve immigrant and refugee populations.
Vancouver Division of Family Practice – the Executive met with Rose Gidzinski of the VDFP who are responsible for the roll out of the Primary Care Network (PCN) model in Vancouver. They are interested in insuring REACH is part of the PCN. A follow-up meeting will take place in June.
- b. Finance Committee: Verbal Report – Neal Jennings
The finance committee met to review the year end financial report and is pleased to be able to report a small surplus at the end of the year. The committee recognized the critical role that both the dental clinic and the pharmacy have played in insuring our positive financial picture.
Henry has completed an inventory of capital assets which the auditor has requested for the past few years.
- c. Outreach Committee: Verbal Report – Bill Hood
 - VCC students – Two RN students will be doing research on 15 CHCs across Canada to look at their functions, board and governance structure, allied health care ratios, etc. A final report will be shared.
 - Pipeline statement – does REACH want to make a public statement about health concerns around the pipeline issue? The committee was asked to send related articles to the Board for consideration.
 - Global Funding – the Outreach committee is working on sending REACH’s global funding proposal summary around to community partners and allies in order to keep them informed on progress and to ask for support.

- Hip Hop Drop – Discussion about how REACH can best support this initiative through staffing, offering services, funding, etc.

Motion: That REACH publicly support the weekly Hip Hop Drop organized through ALIVE to help support local youth at risk and being held each Wednesday at Astorino's.

M/S/C

- By-laws – Bill will send out the proposed revisions of the by-laws relating to Outreach and membership for discussion at the June Board meeting.

d. 50th Anniversary Committee: Verbal Report – Bill Hood

An email has been sent out to former staff and board members inviting them to a first meeting of a planning committee for the 50th anniversary.

e. By-Laws Committee: Verbal Report - Neal Jennings

Committees are working on their respective by-laws. As the Fundraising Committee is not meeting the By-Laws Committee will review their bylaws. And the Nominations Committee will need to review theirs when they are constituted.

f. PPEC Committee: See minutes.

- g. Fundraising Committee: There is no functioning Fundraising Committee which is a concern as it is a priority need for REACH. The Executive will bring a proposal to the Board next month for future action.

4. Executive Director's Report – See report.

5. New Business

- a. Proposed services and housing facility at 1st and Clark – Alice attended the first public consultation on this joint BC Housing-Vancouver Coastal Health-City of Vancouver project which proposes to move the current detox centre at East 2nd to this facility as well as supportive housing and social housing for families and seniors. Alice reported that there was opposition from neighbors' especially around traffic, the detox facility and whether these services were needed in the neighbourhood.
- b. Nominations Committee – Jane asked for volunteers to sit on the nominations committee to find candidates to run for the Board at the September 2018 AGM. We want to recruit people from diverse backgrounds and ages as well as consider what skills and experiences we need for the Board. No one volunteered for the Committee.

6. Adjournment

Motion: That the meeting be adjourned and the Board move to an in-camera session.

M/S/C

In-Camera