

REACH Board of Directors Meeting
Minutes
Wednesday February 7th 2018
Location: 1145 Commercial Drive, REACH

In Attendance: Bill Hood, Neal Jennings, Colleen Fuller, Jim LeMaistre, Ruth Herman, Emma Macklem, Scott Clark, Diana Day

Staff Representatives: Andrew Ho (Dental), Devika Krishnan (Admin), Lloyd Purdy (Medical)

Regrets: Piotr Majkowski, Karen Dean, Jane Turner, Mike Ma, Alice Munro

1) Preliminaries

- a. Acknowledgement that the meeting is taking place on unceded Aboriginal territory
- b. Approval of the agenda
 - Approved. M/S/C
- c. Approval of the January 10th & 13th minutes
 - Approved. M/S/C

2) Business Arising – Reviewed.

- a. Approval of the 2018 Strategic plan
 - Approved with the following amendment: Under Outreach, second bullet, include “for all departments”.
 - Colleen Fuller encouraged the board members to join any of the ad hoc committees, and to reach out to those specific members.

The strategic plan priorities be adopted. M/S/C

- b. Confirmation of the Board motion to increase the line of credit carried on January 13th 2018
 - Reviewed in the preliminaries.
- c. Fundraising for Dental
 - Geoffrey Trafford reported that the Green Shield grant expires in March 2019 and in May 2018 they will post more information on their website regarding the reapplication process.
 - It was suggested that REACH prepare a report to describe to Green Shield how impactful this grant has been in helping REACH support low income individuals/families.
 - Fundraising for dental has been referred to the Fundraising Committee.
 - Diana Day will chair the Fundraising Committee and will call a meeting.

The Fundraising Committee accepts participation from REACH non-board members. M/S/C

3) Committee Reports

- a. Executive and Governance Committee: Minutes received.
 - Colleen Fuller reported that there has been a meetings with VCH and a meeting Thursday February 8th with the Division of Family Practice on the direction of REACH and the Global Funding Proposal. The Executive and the appropriate people will continue to meet with the necessary parties to gather support for REACH’s proposal.
 - Lloyd Purdy stated the group submission from the REACH physicians to the Docs of BC was well received. Doctors of BC are renegotiating the Physician Masters Agreement, which is likely to take one year.

- b. Finance Committee: Minutes received.
 - Neal Jennings reported the following:
 1. The construction cost has not changed.
 2. Henry Yuen is working on the capital assets.
 3. REACH signed the mortgage.
 4. The third quarter financial statements will be distributed at the next board meeting. Overall, there is a surplus of \$435,000 due to unspent funds.
 - Scott Clark proposed that REACH sponsor 2 programs, OUR Place Youth Matters and a Hip Hop Program. Scott will send a formal proposal to Geoffrey Trafford. If needed, this can go to the Executive Committee for approval.
 - It was suggested that the Finance Committee investigate the possibility of creating a Community Collaboration fund.
 - The HR Committee will review the current salary grid for employees and bring a recommendation to the next board of director's meeting. REACH is now a living wage employer and Ruth Herman will look into how REACH can become a certified living wage employer by the Campaign staff.

That the Board approve the Dental Accounts Receivable Policy.

M/S/C

- c. By-Laws Committee: Verbal report received
 - Neal Jennings reported that there will be proposed changes to the bylaws sent out to board members for review.
- d. Outreach Committee: Verbal report received.
 - Scott Clark reported that Bill Hood has been very involved with the RICHER meetings, along with staff members, Dexter McMillan and Lori Damon.
- e. Fundraising Committee: No report
- f. New Building Committee: No Report
- g. Program Planning and Evaluation Committee: Minutes received.

4) Executive Director's Report: Report received

Report received on the following items below. Geoffrey Trafford will make corrections on the topics voiced.

1. Pharmacy
2. Dental
3. MFC/Proposal
4. Medical
5. Building deficiencies
6. CRU space – proposal from Leslie Bonshor is still in draft form.
7. Apartment units

5) New Business

- a. The Board thanked Geoffrey Trafford for the work he has completed.
- b. Scott Clark reported the EPIC Elders event will take place on April 12th 2018.

6) Adjournment

M/S/C

The public meeting was adjourned at 8:10 p.m.; there was an in-camera session.