

REACH Board Meeting Minutes
Wednesday September 5th 2018

In Attendance: : Ruth Herman, Bill Hood, Una Walsh, Alice Munro, Jim LeMaistre, Diana Day, Emma Macklem, Scott Clark, Piotr Majkowski, Neal Jennings, Colleen Fuller

Staff Representatives: Nicole LeMire, Makiba Brown (Admin) , Maria Botero (Dental), Wendy Redhead (Medical), Patricia Dabiri (MFC), Afshin Jaberri (Pharmacy), Henry Yuen (Finance)

Other: Nicole LeMire (Executive Director)

Regrets: Jane Turner, Mike Ma

1. Preliminaries

The agenda was approved. M/S/C
Adoption of the July 4th 2018, Minutes. M/S/C

Motion: That Colleen writes another letter to the City to support the purchase of the land to keep the Phil Bouvier Centre open and to return it to its original intention. M/S/C

2. Business Arising

a. AGM – Agenda, Nominations, New Member Approvals.

Motion: Any membership application between September 5 -14, may be approved by the Executive. M/S/C

b. Report on the use of the CRU

- Spoke to a new architect, looking for multiple proposals or just one.
- Discussions on being clear whether we want to use the space for ourselves, Global Funding.
- Board feels like we should enquire about a quote from the previous architect to look at the plan and what our potential needs are.
- Concerns were raised whether we are keeping the space for ourselves and how we will pay for it.
- Advised that we are waiting for a formal report from Executive Director as to what they can do with the space.

3. Committee Reports

- a. Executive & Governance Committee: Written report received. M/S/C
- b. Finance Committee:
 - Departments are ahead of budget as well there is a surplus of \$142,000.00.
 - Henry reviewed the cash flow projected and advised that it may not be sufficient to cover increased costs.
 - Finance will prepare a year-end projection as well as a rough draft of the 2019-20 budgets.
 - Report received M/S/C
- c. Human Resource Committee: Written report received – included the following information:
 - Produce a timeline in October to review current salary grid and benefits information.
 - Managers’ will compile information and HR coordinator will support committee.
 - Salary review will come from the joint committee and requires a MFC representative. M/S/C
- i. Nominating Committee:
 - Currently communicating with young vibrant people from the committee who are interested in projects with REACH and running to be candidates on the Board.

4. BC Association of Community Health Centre (BCACHC):

- Colleen presented a report on the development the CHC policy with the BC Health Coalition and the MoH. She also updated the board about the global funding proposal, and the establishment of the PCN in Vancouver. Discussion around a campaign to push our issues – global funding, deprescribing clinic, etc. – forward. Agreement to consult our community through meetings, letter-writing campaign or the MVA.

5. Executive Director’s Report

- Start an Operational plan in October for the CRU & entire Centre.
- Melissa Murdoch will be visiting REACH from the Ministry of Health.
- Implementing the deprescribing clinic including pilot project on Medication Optimization Program (MOP).
- H.I.M. meets at REACH Monday, Tuesday & Wednesday.

- Pharmacy has begun initial meetings with McKesson (our supplier), regarding extending our contract. Large signing bonus may be extracted however the debate will be how it is divided.

6. New Business:

- Youth Matters will take place on September 25 from 11am- 6pm.
- We will need signers available for the pledge.

7. Adjournment:

- The meeting was adjourned at 8:27pm

8. In-Camera Session:

- In- Camera session was held.